

## Disability Access Guide

**The Business Design Centre** (BDC) has worked closely with disabled action groups and the local authority to ensure this listed building is as user-friendly as possible for those with disabilities.

### **BDC Team**

They have a dedicated access officer who has particular responsibility for liaising between visitors with disabilities and staff to see that as far as possible safe and easy access to the building is ensured and acceptable. In addition, all their key front-of-house staff have been trained to guide the visually impaired and assist those in wheelchairs.

### **Access**

There is ramped access to the building from street level and clear signage around the building advising the best entrance routes. They also have a well-lit, on-site, car park, which has clearly indicated disabled parking spaces on every floor, and a lift to street level.

### **Facilities**

Once inside the building, wheelchairs are available free of charge. There is also an induction loop for the hearing impaired, to help with exhibition announcements in the communal areas and in the auditorium for conferences. Disabled toilets can be found on every level, which are all accessible via the lift on the ground floor. For those who are visually impaired there is tactile nosing on all the stairs inside the venue.

### **Evacuation**

In the event of an emergency there is a tailored evacuation process in place for our disabled visitors.

**For further information or questions please contact Karen Roberts on [Karen@media-conference.co.uk](mailto:Karen@media-conference.co.uk) or call 07894 700780**